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📘 Alberta Farm Animal Care
🐦 @AbFarmAnimal

Extension Assistant – Contract

Title: Extension Assistant – part-time

Reports to: AFAC Extension Lead

Job Purpose

The extension assistant will be a significant player in the development of extension resources and training events created and hosted by Alberta Farm Animal Care. In addition, the position involves reviewing, analyzing and summarizing recent scientific literature to improve knowledge uptake in the livestock industry.

Summary of Primary Job Functions

The extension assistant is responsible for assisting in creating extension resources, supplying up-to-date information for AFAC communications, and supporting AFAC industry events, such as workshops and webinars.

Essential Qualifications:

Education:

- Current enrollment in or successful completion of an undergraduate or graduate degree with a specialization in animal science, animal biology, or similar programs

Experience:

- Experience in critically analyzing scientific literature
- Experience working with producers and livestock industry personnel an asset

Knowledge:

- Strong proficiency in English speaking and writing
- Robust understanding of experimental design, statistical analysis, and limitations
- Knowledge of animal welfare principles, Code of Practice, and other standards for the care of animals

Competencies:

- Planning & Organizing
- Adaptability
- Ethical Behaviour
- Initiative
- Interactive Communication



- Teamwork
- Writing Skills
- Microsoft Office software
- Literature search
- Internet navigation
- Social media

Conditions of Employment:

- Valid driver's license
- Must have computer and internet access
- Willingness to work flexible hours

Contract Terms

- The contract term will be for one year
- Contract start date is flexible; no later than Jan. 1, 2022
- Expenses will be reimbursed upon approval from the AFAC Executive Director
- Position is remote

Applications for this position, including your resumé and cover letter, should be sent to Annemarie Pedersen, Executive Director of Alberta Farm Animal Care, via e-mail to annemarie@afac.ab.ca

The position will remain open until filled.